

WINDY HILLS TREE BOARD MINUTES
January 17, 2024

Present or Zooming: Scott Breland, Joyce Bridge, Martha Davis, Laura Trachtenberg, and Bob Jacobs. Kate Greer, Kelly Egan zooming.

Call to Order:

Scott called the meeting to order and welcomed Bob Jacobs as our newest member.

Previous Meeting:

Reviewed November 15th, 2023 Minutes; Joyce Bridge motioned to approve, Laura seconded the motion.

General:

Scott discussed the tree board's new Google Drive folder provided through the City. Scott will be working on organizing and digitizing older documents as well as future documents for digital storage. Discussed using tree board email address treeboard@cityofwindyhills.com in all communications.

Newsletter Articles:

Articles for 2024 newsletters were discussed. A list of topics was provided for members to choose a topic and submit an article if they desired.

New Business:

Meeting location was discussed. Members agreed that future meetings will be held at 5800 Coach Gate Wynde meeting room. Scott will inform the city so the website can be updated.

Members reviewed and updated tree board information for the Windy Hills website. Scott will submit updates to the city clerk.

Martha Davis is working with Kate Greer to review ordinances. Suggestions for updating will be presented at our next meeting for approval.

Our 2024 - 2025 work plan with cost estimates was discussed. Members voted to approve our 2024 - 2025 work plan budget as follows.

2024 - 2025 Annual Tree Board Work Plan Items	\$ per	Totals
Arborist to assess all trees in Windy Hills' right-of-way and provide detailed report.		\$1,050
Tree Subsidy Program - To encourage residents to plant trees. Our 2024 - 2025 goal is to subsidize the planting of 20 trees at \$100 per tree per resident.	\$100 x 20	\$2,000
Implement a comprehensive plan to ensure the health of trees along Westport Rd. and Ambridge Dr. Water, fertilize, mulch, prune, and regular assessments reports.		\$2,200
Revise/update and publish tree board ordinance #12-04.		\$0
Develop and implement a method to accurately track tree board member volunteer hours.		\$0
Annual Arbor Day event to celebrate Windy Hills as a Tree City USA neighborhood. Plan activities to educate residents on the important impact trees have on our community.		\$1,500
Arborist consultations with the tree board and residents.		\$500
Participate in the Windy Hills July 4th celebration to interact and educate residents about the tree planting subsidy program.		\$500
Miscellaneous expenses and overages.		\$250
Coordinate with the city to include educational articles in the Breeze of Windy Hills Newsletter.		\$0
Total		\$8,000