

## WINDY HILLS TREE BOARD MINUTES

August 9, 2023

PRESENT: Scott Breland, Teri Breland, Joyce Bridge, Martha Davis, Laura Trachtenberg, Kate Greer, Caroline Westfall

Approval: Approval of June 20, 2023; by Laura Trachtenberg and Joyce Bridge

ETHICS FORMS. Scott is sending Caroline and Martha ethics forms to be completed.

FOURTH OF JULY Reflection: Scott and Terri manned the booth. The Tree Board took the email addresses of those people who wanted to receive information about the Board's activities and trees. A data sheet will be provided next month.

All people registered received a tote bag. They also received information as to how to take advantage of the tree subsidy program.

ARBORIST SERVICES: Caroline turned in her invoice to the City Clerk.

NEWSLETTER INFORMATION: Martha previous suggestion was that the Tree Board included a short bit of information or a tip in the printed edition of the newsletter and the *Breeze* editions. The short bit could possibly be placed in a box with our logo that is on the tote bags.

Newsletter suggestions:

- Kate will put out an invite to those who like to join the Tree Board in the next *Breeze*. We have one opening.
- Invited parties will contact the City Clerk or Scott Breland by September 1st
- If multiple parties are interested, we will put together a Google Questionnaire to select our next Tree Board member
- Martha will provide a news article for September
- November meeting will be a planning meeting to prepare articles for next year.
  - Terri will be responsible for sending chosen articles to Julie Theiler)

REPLACEMENT OF WESTPORT ROAD TREE: We will try to replace the broken Rising Sun RedBud on Westport Road October or November.

- Trees must be replaced with the same variety
- Caroline suggests to get regular size Rising Sun RedBud Trees
- Caroline will present prices for the trees and the planting by next Tree Board meeting.

## TREE BOARD MEETING SCHEDULE

The Tree Board has set a schedule of meetings for the 2023-24 fiscal year that will be posted on the City web site. The time will be 7:00 pm, unless otherwise noted.

Meetings will be held at 6702 Kingslook Ct., Windy Hills, 40207

Wednesday, September 20, 2023 at 7:00 p.m.

Sunday, October 1 Arbor Day 2-4 p.m. on Windy Hills Green

Wednesday, November 15, 2023, at 7:00 p.m.

Wednesday, January 17, 2024, at 7:00 p.m.

Wednesday, March 20, 2024, at 7:00 p.m.

Wednesday, May 15, 2024, at 7:00 p.m.

### Committee Emails:

Scott <[asbreland@yahoo.com](mailto:asbreland@yahoo.com)> (chairperson)

Laura Trachtenberg <[lstrachtenberg@gmail.com](mailto:lstrachtenberg@gmail.com)>

Caroline [davidwst@bellsouth.net](mailto:davidwst@bellsouth.net)

Joyce [joyce.bridge@gmail.com](mailto:joyce.bridge@gmail.com)

Kate [katekgreer@gmail.com](mailto:katekgreer@gmail.com) (Council Member)

Kelly [kpegan01@gmail.com](mailto:kpegan01@gmail.com)

Martha [marthamdavis6339@gmail.com](mailto:marthamdavis6339@gmail.com)

Terri [ptbreland@icloud.com](mailto:ptbreland@icloud.com) (secretary)

### **New Business:**

#### Member Terms (as of July 1, 2022)

- Members can serve on the tree board for 3 terms. The terms vary from 1 year, some 2 years and other 3 years on a rotation basis.
- Chairman and Kate (will research the bylaws to update members service terms by the next meeting)

#### Arbor Day October 1sr (2 - 4 pm):

- Arbor Day location may need to be changed due to work to add on the Green to path. New location will be a Sojourn Church if necessary.
- Haywood Ice Cream has been confirmed
  - Children Activities - Joyce & Laura
  - Paper Shredder - Laura
  - Ice Cream- Kate
  - Tote Bags - Terri
  - Tree Climbers - Caroline
  - Bucket Truck - Caroline (\$113.00 per hour)
  - Tree Give Away - Terri & Scott (\$300.00)

- Water bottle - Martha (80 - 6 oz bottles or so)
- Speaker - Scott Breland
- Kate will invite House Women Paula McCraney

ARBORIST Update:

- Tree Board to ask City Council to take over the trees planted in the Ambridge “right of way”
- Caroline suggests professional pruning to maintain the trees on Ambridge & “right of way”
  - Bids will be needed before any action is taking
- Letters to be sent to the home owners to encourage occupants to water trees (we will provide simple instructions).
- Tree Board will maintain trees on the “right of way” - Kate will bring this discussion up with the Windy Hills City Counsel on Friday, August 11th

Tree Board Responsibilities

- Committee will create a list/ summary to describe of the responsibilities of the Tree Board to include:
  - Tree Maintenance
  - Committee Terms
  - Budget
- Laura will email Terri a copy of the Board’s Responsibilities Document to include in September’s meeting.

Memorial

- Board would like to plant a tree and plaque for Erin on the “green” in her honor
- Committee to use private funds to purchase and plant the tree
- Caroline will get a quote for the tree of Erin’s choice
- Scott to speak to Erin regarding her tree selection

The meeting was adjourned at 8:28 pm

cc:

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