

**WINDY HILLS, KENTUCKY**

**APPLICATION FOR RIGHT OF WAY ENCROACHMENT  
FOR REPLACING, RESURFACING, AND / OR MAINTENANCE TO EXISTING DRIVE WAYS  
(EXCLUDES RESEALING WITH NO EXPANSION OF EXISITING DRIVE)**

The undersigned agrees to follow the regulations listed below and to comply with Windy Hills and Louisville Metro Public Works specifications regarding driveways and encroachments on a Right of Way.

Address \_\_\_\_\_

Owner \_\_\_\_\_

Responsible Party (if not owner) \_\_\_\_\_

Phone Number \_\_\_\_\_

Email address \_\_\_\_\_

Expected Start Date \_\_\_\_\_ Expected Completion Date \_\_\_\_\_

**General Regulations for Driveways:**

- Driveways must lead to a House, Garage, Carport, or to rear yard. (Circular see below)
- No Driveway may be placed within 25' of an intersecting street or stop sign.
- Minimum Width 10' Maximum Width 20'
- If drain pipes exist, must be replaced to current MSD standards and specifications.
- Maximum Grade on the ROW, must meet Louisville Metro Public Works specifications.
- Replacement of Curbs (if involved), must be done in like kind, to what currently exists.
- Replacement of Sidewalks, must meet current Louisville Metro Public Works specifications and ADA Standards. This includes grades, material specifications, surface finishes, control and expansion joints.
- Street or pavement cuts to the public roadway are not allowed without a specific and separate written request and permission given by the City of Windy Hills.
- Parking Pads and other permanent structures (excluding some mail boxes) are not allowed on Windy Hills Right of Ways. (Those existing prior to 9-11-2017 are grandfathered in, however, if a pad is removed by a utility for repair it cannot be replaced. Grandfathered parking pads may not be increased in size.

**Circular Drives (in addition to above)**

- Circular Drives fronting one street will not be allowed for lots of less than 64' in width.
- Minimum inside radius for circular drives facing one street is 15'
- Minimum inside radius for circular drives facing two streets is 25 feet.

I agree that I have read this document and will comply with the instructions therein. This document must be forwarded and receipt acknowledged before project begins:

Signed \_\_\_\_\_ Date \_\_\_\_\_

***Construction of new drive ways where one did not exist before requires review and approval from the City of Windy Hills. Contact the City Offices for necessary forms.***