A City of Historic Homes

www.cityofwindyhills.com

# From The Desk Of Mayor Jim

Congratulation to **Helen Davis** on her election to Mayor for the next four years. Also compliments to **Kate** Greer, Marianne Rademaker and Suzanne Spencer for being reelected to the City Council for another two years, plus newly elected Council members Bruce Blue, Marcia Myers, and Laura Trachtenberg. A special THANK YOU to Council members Louis Phillips and Mike Skelton, who did not run for office this time, but served the City for many years. We appreciate their many contributions. These hardworking and responsible city officials have provided leadership, extraordinary service and proven dedication, value and love of Windy Hills. It really takes a total team effort to accomplish as much as we have over the last decade and a half and I am proud of our entire TEAM, including staff. When you see any of these fine folks please thank them for their service. This TEAM has helped make Windy Hills the BEST of all the home rule cities in METRO.

Also thanks to the Brightside Clean Up group that did an excellent job of picking up trash on October 20: Mike and Wendy Skelton, Lou Phillips, Helen Davis, Kate Greer, Steve and Ann Teaford, John Moore, Joyce Brown and Jim Ising (pictured right). Pride in Windy Hills is one of the hallmarks of our community.

As always, thanks to our City Officials for another year of demonstrated fiscal responsibility. Once again, Windy Hills has received an excellent report on the completion of our annual audit. The 2017/2018 Audit Report is included in this newsletter in abbreviated form. A complete copy of the Auditor's Report is on file at City Hall and is available for inspection during normal business hours. The complete report is also available on the City's website at www. cityofwindyhills.com.

From all the current and future Windy Hills Team members, thank you for the support we receive from ALL our residents and non-resident friends, especially the many volunteers that add value to our community. For me, it has been a distinct honor to serve you as mayor and councilman. Thank you for this opportunity and best





Seasons Greetings The City of Windy Hills, the Mayor, the City Council, and Employees, wish all Residents a City of Birtonie Hos Safe and Joyous Holiday Season. Merry Christmas and Happy New Year!

community pride tradition shady lawns great neighbors

### CITY OF WINDY HILLS

# 2018 Code Enforcement Update

Dear Residents:

In our continuing efforts to keep our city compliant, and to be fair and consistent to all, please review the following items which will help us accomplish that goal in the upcoming year.

### PARKING OF MOTOR VEHICLES/BOATS/ TRAILERS. AND OTHER OCCASIONAL USE VEHICLES

- Overnight parking is not permitted on any city street or cul-de-sac between the hours of 2:00 AM and 5:00 AM. <u>Because of recent safety concerns</u>, and resident complaints, this Ordinance will be strictly enforced in 2019.
- No motor vehicle (every day or occasional use) may be parked on any unpaved area.
- Trailers, Boats, Campers and other Occasional use vehicles may not be stored in driveways or yards, where they extend beyond the front line of the home.
- Illegal Parking- Abandoned, inoperable, or <u>unli-</u> <u>censed</u> vehicles are not allowed in the City, unless stored in a garage.
- Parking in the wrong direction on city streets is not permitted at any time.
- No more than 4 cars, including occasional use vehicles, may be
  permanently parked in the open at any city residence (less than
  20,000 square feet lot). Exceptions can be made for temporary or holiday situations.

### SIGNS

- Realtor signs are only allowed in the yard of the home for sale and must be placed behind the right of way. (Generally, 15-18 feet back from the street curb, or behind sidewalks, where applicable) <u>Directional (pointer) signs to the property are not allowed on any street, island, entrance, or right of way, at any time.</u> Our city does have City Approved signs for this purpose. All signs must be removed the day of closing. Please advise your Realtor.
- Commercial advertising signs are not allowed in the city unless work is actively in progress at the property. When allowed, they may not be placed, on any Right of Way, or before work begins and <u>must be</u> removed the day the work is complete.
- Personal Event Signs (Yard Sales, Auctions, Estate Sales) are allowed on a limited basis. They may not be placed more than 24 hours before your event begins and must be removed immediately at the event conclusion. They may not be placed at City Entrances or on any City Right of Way.

- Personal "Children at Play" signs do not conform to the "Manual of Approved Traffic Control Signage" used in Kentucky. They are not permitted on City Entrances, Islands, Rights of Ways. Rights of Ways extend 30 feet from the center line of the street (generally 15-18 feet from the curb or behind sidewalks where applicable).
- Personal signs, including lost pet notices, may not be affixed to any city street signs, light posts, benches, or waste containers at any time. They will be removed immediately. Reach Alert is recommended for lost pets.

### GARBAGE/ TRASH PICK UP

- Garbage, Yard Waste, or throw away Household Items may not be placed on the street prior to Noon the day before the assigned date for disposal.
- Cans and containers must be removed from the street before 7:00 pm the date of collection.
- Tree/ bush trimmings and yard waste not in containers, must be bundled in lengths not exceeding 4 feet. Plastic Bags are no longer usable. Lawn Waste placed on traps will no longer be picked up.
- Items too heavy or cans filled beyond capacity
  of the contractor to lift, will not be taken. Please
  be mindful of unusually heavy items, which may
  require special pick up arrangements. Please call
  1-866-237-7019 ask for account #169216991 if you
  have questionable items or amounts. (These items
  may require an extra charge)

## BUILDING/ REMODEL/ HOME MAINTENANCE/ DRIVEWAY REPLACEMENT

- Windy Hills complies with Metro Louisville Building Code Permit requirements. If you are doing construction on your own or by contractor, if a permit is required, please be sure to obtain one before work begins. Permits must be placed in plain sight on the property while construction is in progress for inspection. (Questions call Metro Government/ Construction Review 502-574-3321)
- Dumpsters/ Dumpster Bags/ Storage Pods should be placed to the rear of the property where possible, and should not be placed on any city Street or Right of Way. They may not be on site for longer than 30 days, without special approval of Windy Hills Code Enforcement.
- Unused building materials/ building waste/ throw away appliances should be stored in the rear of the property and must be removed promptly when construction is complete.
- Grass may not be allowed to grow higher than 7 inches.
- For the beauty of our city and your neighbors, we ask that you be mindful to timely, proper mainte-



(Continued on page 5)



The Honorable Mayor and Members of the City Council City of Windy Hills, Kentucky

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the City of Windy Hills, Kentucky as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City of Windy Hills' basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the City of Windy Hills, Kentucky, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 7 and pages 24 through 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 10, 2018, on our consideration of the City of Windy Hills, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over the financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Windy Hills, Kentucky's internal control over financial reporting and compliance.

Backter, Parker & Watts

Louisville, Kentucky

# Windy Hills Audit – FY 2017/2018

Our 2017/2018 Audit Report is included in this newsletter in abbreviated form. A complete copy of the Auditor's Report is on file at City Hall and is available for inspection during normal business hours. The complete report is also available on the City's website at www.cityofwindyhills.com. Personal copies are available at a cost of 10 cents per page. Copies of the financial statements are available at no cost at City Hall.

### CITY OF WINDY HILLS STATEMENT OF NET POSITION JUNE 30, 2018

		y Government mental Activities
ASSETS  Cash and cash equivalents  Certificates of deposit  Property tax receivable  Prepaid insurance		230,125 1,014,986 2,534 6,959
Capital Assets Nondepreciable assets - Land		1,254,604 400,000 106,113
Depreciable capital assets, net of accumulated depreciation TOTAL ASSETS	S	1,760,717
LIABILITIES Accounts payable Accrued wages Payroll taxes withheld	s	9,118 1,444 3,177
TOTAL LIABILITIES	\$	13,739
NET POSITION  Net invested in capital assets  Restricted for road maintenance Unrestricted	\$	506,113 231,819 1,009,046
TOTAL NET POSITION	s	1,746,978

VARIANCE

# CITY OF WINDY HILLS BUDGETARY COMPARISON SCHEDULE - GENERAL FUND YEAR ENDED JUNE 30, 2018

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL AMOUNTS	WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)	
REVENUES  Property taxes, net Municipal insurance premium tax Public Safety HB 413 Franchise tax - Cable TV Interest income Rental registration fees Codification grant	\$ 317,586 230,000 5,000 18,000 1,100 5,000	\$ 317,586 230,000 5,000 18,000 1,100 5,000	\$ 322,267 259,214 1,128 17,727 10,503 8,250 7,050	\$ 4,681 29,214 (3,872) (273) 9,403 3,250 7,050	
Penalty and interest Green Fund contributions Other	1,000 300	1,000 300	805 500 1,225	805 (500) 925	
TOTAL REVENUES	\$ 577,986	\$ 577,986	\$ 628,669	\$ 50,683	
EXPENDITURES					
General government Public safety Streets and public works Sanitation Tree board City beautification Green maintenance Emergency fund	\$ 165,390 55,200 44,000 246,612 9,000 28,784 15,000 14,000	\$ 165,390 55,200 44,000 246,612 9,000 28,784 15,000 14,000	\$ 158,848 55,099 42,218 219,422 4,798 34,604 13,732	\$ 6,542 101 1,782 27,190 4,202 (5,820) 1,268 14,000	
TOTAL EXPENDITURES	\$ 577,986	\$ 577,986	\$ 528,721	\$ 49,265	
EXCESS OF REVENUES OVER EXPENDITURES	<u>s</u> -	\$ -	\$ 99,948	\$ 99,948	



# CITY OF WINDY HILLS BUDGETARY COMPARISON SCHEDULE - ROAD FUND YEAR ENDED JUNE 30, 2018

	ORIGINAL FINAL BUDGET BUDGET		ACTUAL AMOUNTS		WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)		
REVENUES							
Kentucky municipal aid Interest income	\$	40,000 112	\$ 40,000 112	\$	48,111 758	\$	8,111 646
TOTAL REVENUES	\$	40,112	\$ 40,112	\$	48,869	\$	8,757
EXPENDITURES							
General government		0	0		10		(10)
Snow removal		15,000	15,000		0		15,000
Streets and public works		44,000	44,000		36,389		7,611
Emergency fund		0	0		0		0
TOTAL EXPENDITURES	\$	59,000	\$ 59,000	\$	36,399	\$	22,601
EXCESS OF EXPENDITURES							
OVER REVENUES	\$	(18,888)	\$ (18,888)	\$	12,470	\$	31,358

(Continued from page 2)

nance of bushes, shrubs, and trees on your property.

- Windy Hills requires a <u>Right of Way Encroachment Application</u> when replacing or resurfacing existing drives, including expansion of existing drives, or installation of new drives, where such work crosses a City Controlled Right of Way. Applications are available from City Hall or are also available on our Web Site. Questions may be directed to Code Enforcement. (Driveway resealing to existing drives is exempt from the application process)
- Parking Pads of either solid or semi porous surfaces, or any permanent structure (excluding certain mailboxes), are not allowed on a Windy Hills Right of Way. (Parking Pads, in existence prior to 9-11-2017 are grandfathered, however they may not be increased in size.)

### RENTAL PROPERTY ORDINANCE

Homes in Windy Hills which are rented, either on a long term or short term of less than 30 days, must be registered with the City. Existing rental homes must be registered by January 15th, 2019. New, previously unregistered rental homes must be registered within 30 days of first rental. Contact City Hall or Code Enforcement for appropriate forms and fees. Registration forms are also available on our web site.

Thank you for your attention and understanding of these important matters.

Windy Hills City Council

"People will forget what you said. People will forget what you did, but people will never forget how you made them feel."

— Maya Angelou

## Thanks To The Candidates

Thank all of you who had enough interest to run for Public Office because it is an integral part of self-government. Win or lose, you performed a vital public purpose. Congratulations to the winners who will, of necessity, be involved in City Government. We hope those who didn't quite make the grade will continue to have an interest in our City by attending our working sessions, regular Council Meetings, and volunteering to help with the various City Events throughout the year.

VARIANCE

City of Windy Hills



Outgoing Mayor Jim Ising handing over a list of instructions to incoming Mayor Helen Davis.

### CITY OF WINDY HILLS

### ORDINANCE NO. 1 Series 2018/2019

### AN ORDINANCE REGULATING RENTALS OF PRIVATE PROPERTY IN THE CITY OF WINDY HILLS, KY AND REVISING AND REPLACING ORDINANCE #5, SERIES 2016-2017

WHEREAS, the City of Windy Hills has determined that the regulation of rentals on private property in the City affects the health and safety of city residents and reasonable regulations regarding such rentals are in the best interest of all residents,

AND WHEREAS, the City of Windy Hills has the authority under Kentucky Law to regulate and control its rentals and it is the intent of City to further regulate rentals of private properties in the City.

AND WHEREAS, the City of Windy Hills desires to amend a prior ordinance to include short term rentals and separate days of violations,

### NOW THEREFORE, BE IT ORDAINED BY THE CITY OF WINDY HILLS:

Section 1	Registration	with the City	of all rental	property	by persons	owning,	managing,	leasing or
renting property and not	residing at said	property is l	hereby requi	red.				

Section 2 Registration of the rental property will be required for persons renting one or more rental units.

### Section 3

- A. The provision of this Ordinance shall apply to any residential dwelling, including those units in a condominium located in the City that is, at any time, rented or leased to members of the public, including short term rentals.
- By definition a short term rental is a property that is rented for less than 30 consecutive days.
- Section 4 Annual registration will be required for each rental unit. All property owners renting units in the City of Windy Hills must annually register their properties prior to January 1 each year. The owner will pay \$150.00 annual registration fee to the City of Windy Hills. Owners of more than one rental unit must register them separately and pay an additional \$75.00 per rental unit.
- Section 5 Any owner who fails to register their Windy Hills rental property will be subject to a \$500.00 fine. If not paid within 10 business days of the receipt of non-payment of annual registration letter, a lien will be filed against said property.
- Section 6 Inspection of the exterior of the rental until must be performed before a rental registration is considered valid.
- Section 7 By nature of this Ordinance, all owners and managers are agreeing to allow the code enforcement officer from the City of Windy Hills to inspect the exterior of the rental property. Inspections will be performed with prior notice to the owner or manager of the rental unit with sufficient time to notify the lessee. Violations found during the inspection of the rental unit will be given 10 business days to be corrected.
- Section 8 Owners, managers, rental agents and occupants are required to comply with Metro Louisville Land Development ordinances as they apply to family occupancy. Additionally, owners, managers, and rental agents agree to comply with all Metro Louisville and Windy Hills ordinances with regard to property conditions of both interior and exterior of the rental unit. Any such condition which constitutes a public nuisance, health hazard, or source of filth or infestation allowed to develop thereupon through accumulation of rubbish or excessive growth of weeds, grass, or shrubs is considered in violation of this ordinance.
- Section 9 PENALTY: (a) Any owner, their agent, or occupant who has received notice of a violation of the provisions herein and who has failed to abate the violation may be charged with a violation of this Ordinance in a criminal complaint in Jefferson District Court. (b) Any owner, their agent, or occupant who violates



(Continued on page 7)

(Continued from page 6)

violation of the provisions herein and who has failed to abate the violation may be charged with a violation of this Ordinance in a criminal complaint in Jefferson District Court. (b) Any owner, their agent, or occupant who violates any provisions of the Ordinance shall be guilty of a violation which shall be punishable by a fine of up to Two Hundred Fifty Dollars (\$250.00). (c) Each day of violation constitutes a separate violation of this Ordinance punishable by a fine of up to Two Hundred Fifty Dollars (\$250.00).

A rental housing standard is set forth in this Ordinance as meeting the Windy Hills Section 10 Property Ordinance Standards.

Section 11

The Ordinance shall take effect upon reading, passage and publication.

First Reading held 9/10/18 Second Reading, Passed and Approved, 10/8/18.

James Ising, Mayor

Those in favor 5 - 1 Absent

Those opposed

# Recycling Update

As you know, the City tried an experiment of paying for biweekly recycling. The good news is that it will continue at City expense. Recycling pick-up is the first and third Wednesday of the month. This schedule will continue through June 30, 2019.

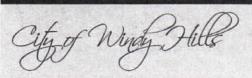
We realize that many of you want us to have weekly recycling. We hear you and we are going to spend spring 2019 researching your needs to ensure that recycling/ waste management is well-organized and meets your expectations. To that end, the City will investigate the situation and requirements of the entire city including single homes, plus the condominiums at Coach Gate. Coach Gate has two very large units and several manor houses in addition to the townhouses.

The current contract with Waste Management ends June 30, 2019. Per our usual process, we will seek bids from the sanitation providers that operate in Jefferson County. One of our newly elected Council person, Bruce Blue, is in the industrial recycling business. He is providing the Council valuable information to help negotiate the best contract with the most benefits. We also have a new council member, Marcia Myers, who is passionate and informed about recycling. Our goal is to have a plan in place that meets the needs and expectations of our residents. Once a final decision is reached, homeowners will receive information with all of the details at their homes. We know that we dropped the ball when we rolled out our recycling. We pledge to communicate clearly and in a timely way so we have a seamless roll-out!



Realizing that the small bins are inadequate for the biweekly pickups, you are not limited to them. You may use a regular garbage can (just mark recycling on it), or boxes. You may buy a recycling sticker at the big box stores or purchase a large recycling bin at a hardware store.





### City Officials & Council Members

Mayor:
Jim Ising
PHONE897-3689
EMAILjimising3@aol.com
City Council:
Helen Davis (Finance/Ordinance)
PHONE 893-8238
EMAIL helen.davis@cityofwindyhills.com
Kate Greer (Newsletter; Social Events; Tree Board)
PHONE893-2059
EMAILkatekgreer@gmail.com
Louis A. Phillips (Public Works)
CELL468-4629
EMAILinfo@cityofwindyhills.com
Marianne Rademaker
(Police Liaison/Real Estate Signs)
PHONE
EMAIL marianne.rademaker@gmail.com
Mike Skelton (W.H. Green/City Beautification)
PHONE
EMAILjmichaelskelton@aol.com
Suzanne Spencer (Health & Fitness; Community
Caring; Welcome To Windy Hills)
PHONE
EMAILsmsdesigner@bellsouth.net
City Clerk:
Sandy Moore895-4778
CITY FAX895-4757
Public Works/ Code Enforcement:
Steve Teaford895-4778
City Attorney:
James Hodge245-0825
FAX245-0827
City Email: info@cityofwindyhills.com
City Website: www.cityofwindyhills.com
City Council meetings are held the
2nd Monday of each month, 7:00
pm at Sojourn Community Church,
2501 Rudy Lane.

Emergency - Fire - Police EMS...... 911

Graymoor/Devondale Polic	e327-2677
Thru Sheriff Dept. Dispatch	574-5471
St. Matthews Fire District . (Business)	. 893-7825
District 7 Metro Councilwoman	1,
Angela Leet	574-1107
Metro Call	
or	311
Animal Control Protection	361-1318
Dog or Cat Complaints	363-6609
Health Department	574-6520
Jefferson County Clerk	
LG&E	
MSD Customer Service	587-0603
Planning and Design Services	
Recycling Center	
St. Matthews/Eline Library	
Waste Management1-8	

Give this account # 169216991



## CITY OF WINDY HILLS 4350 Brownsboro Road, Suite 110 Windy Hills, Kentucky 40207

## **Tree Subsidies Available**

New Windy Hills residents may not be aware of the City's tree subsidy program. This is offered to encourage planting more canopy trees. This is how it works: there are three nurseries involved; Otte's on Bardstown Road; Plant Kingdom; and Wallitsch Garden Center on Hikes Lane. First you notify the clerk that you are a resident of Windy Hills. You will fill out a form indicating that you will care for the tree. You may pick out a tree (it must be at least 20 feet high at maturity), receive a 20% discount, have the nursery plant it (to get a year's guarantee), pay for it, and have the invoice sent to the Windy Hills' office. Then the city will reimburse you \$100 for the tree. You may use this for two trees. This is an excellent time to plant trees.

## **Gasthaus Celebrates 25 Years**

On December 18, the Gasthaus will have been in business a quarter of a century. After an extensive remodeling, the Greipel family opened their restaurant December 18, 1993.

Annemarie and Michael Greipel and their children (except Simone, who was born in London) were born and raised in Bochrim, Germany. Gasthaus is truly a family business. Michael is the executive chef. Annemarie and daughters make the desserts. Mother, daughter Simone, and granddaughter Molly take care of the guests.

Reservations are highly recommended and make them early because it is always crowded.